

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday
6th February 2024 at 7.00 pm.

The Chair welcomed all present to the February meeting of the Parish Council.

Present: Cllr Clarke (Chair), Cllr Kelsey, Cllr Harwood, Cllr A Griffin, Cllr James, Cllr J Griffin.

In Attendance: Clerk Lynn Clarke, Senior Administrator Tracey Hutton, Cornwall Cllr Dick Cole (CC Cole).

286/23 Apologies.

Cllr Edmunds, Cllr Hawkins & Cllr Burnett, apologies accepted. All present in favour.

287/23 Declarations of Interest.

None.

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

288/23 Public Participation (to include Cornwall Councillors Report).

a) Public Participation:

Cllr Kelsey informed that the WI have planted the trees in the Playing Field.

Cllr Kelsey advised that plans are being put in place for the D Day Commemorative celebrations on the 6th June. Funding for the event was discussed and it was agreed that the Committee organising the event would be able to apply to the Parish Council for a grant.

The Clerk notified Cllrs of an idea put forward by a member of the public regarding the provision of boxes for dog waste bags within the village. Members discussed this and agreed to place the suggestion on the agenda for consideration at the next meeting.

Cllr A Griffin raised concerns regarding the provision of litter bins within the Parish advising that there are very few for residents to use in some areas which could be contributing to increased litter and dog waste bags not being properly disposed of. It was agreed that CC Cole and the Clerk will investigate the current provision. Cllr Cole will liaise with Cornwall Council to see if further bins could be provided.

Cllr Harwood enquired if it would be possible to provide a village hall for the Community. It was agreed to place this on the agenda for the next meeting.

b) Cornwall Cllr: (CC Cole)

CC Cole's report was circulated prior to the meeting a copy of this can be found [here](#).

Following a meeting about the possible multi use trail to the Goss Moor CC Cole asked if the Parish Council would support the project further by writing to current landowners to seek permission for use of sections of privately owned land along the redundant railway

line. It was agreed that the Parish Council would fully support this project in any way they can. All present in favour.

CC Cole went on to provide an update on the Homechoice review on the allocation of properties within the Parish. The situation is currently ongoing and further updates will be provided for the next meeting.

Cllr Clarke asked CC Cole if any further updates have been received from Cornish Lithium regarding the sky tips known as Flatty and Pointy. CC Cole advised that he is aware of further investigation regarding the stability and is expecting an update towards the end of the month.

289/23 To adopt the minutes of the Ordinary Meeting of the Parish Council held on the 9th January [2024](#)

Resolved - To adopt the minutes as presented. All present in favour.

290/23 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.

[Consolidated Committee Meeting](#) – Biodiversity Policy approved, budget agreed for replacement laptop for the office, increase in charges from Suez noted, contractor appointed for grass cutting.

Reserved plot markers and the management of the associated costs agreed, dog fouling notice agreed, tree removal agreed.

Updates on previous planning applications given, application PA23/09778 objection raised.

It was **Resolved** to accept the recommendations. All present in favour.

29123 Matters Arising – Information only.

The manhole on Fore Street has been reported again to Cornwall Council.

There is currently no update on the storage of winter grit.

All matters raised regarding footpaths and highways have been reported to Cornwall Council.

292/23 To agree the delegated decisions made in the past month.

It was **Resolved** to approve the delegated decisions. All present in favour.

A copy of those decisions can be found [here](#).

293/23 Clerks Report:

[Clerks Report](#) – Noted.

294/23 To discuss developments on the 2024 Christmas Tree project and to agree the process for the project moving forwards.

Cllr A Griffin advised members on investigations so far. It was **agreed** to:

Use a cut tree and look at options for this to be donated.

To use battery operated lights hired in.

To use standard decorations cable tied to the tree.

To discuss with maintenance operatives the installation of a pipe for the tree to be installed.

Other ideas for the event were put forward for discussion.

It was **approved** for Cllr A Griffin to investigate costs for the project and to forward these to the office for circulation and consideration at the next meeting.

295/23 To agree the model of speed sign for the mobile signage.

It was **agreed** to approve the solar signs which advise to slow down when going too fast or thank drivers for staying within the speed limit. It was **Resolved** use Elan City for the purchase of 3 signs. All present in favour

296/23 To agree the office applying for a grant to cover the purchase and installation of the speed signs.

It was **Resolved** to delegate the grant application to the office. All present in favour.

297/23 To consider the Parish Council staff undertaking litter picking throughout the village.

This was discussed at length; members were assured that there is room within the budget and that the maintenance operatives were happy to undertake the work. It was highlighted that numerous complaints are received regarding littering around the area.

It was **Resolved** to approve the additional work and the hours required to undertake the task.

298/23 To agree the Parish Council signing the Footpath Cutting agreement for 2024-2025.

It was **Resolved** to sign the agreement for 2024-2025. All present in favour.

299/23 To consider the Parish Council entering this year's carnival and to consider a theme.

Deferred – To be placed on the agenda for next month's meeting.

300/23 To retrospectively approve the planting of a tree by Cornwall Council on Robartes Rd / Wellington Road verge.

It was **Resolved** to approve the planting of the tree as agreed via email. All present in favour.

301/23 To approve the cost of Arnold Baker Local Council Administration 13th Edition and Knowles Authority on Meetings.

It was **Resolved** to approve the purchase at a cost of £216.96. All present in favour.

302/23 To approve the cost of training for Cllrs and staff.

It was **Resolved** to approve the cost of £72 + VAT for training. All present in favour.

303/23 Update on the Emergency Plan

Deferred.

304/23 Update on the Neighbourhood Plan.

Deferred.

305/23 Reports from Outside Bodies

Cllr Clarke, Cllr Burnett & Cllr Edmunds attended a Community Trust Meeting. Cllr Clarke will forward the minutes to the office for circulation once approved by the Community Trust.

306/23 Consultations/Surveys received up to the time of meeting.

- a) General Consultations
None.
- b) Planning Applications received up to the time of the meeting.
None

307/23 Highways and Footpaths Matters

- a) Footpaths.
None
- b) Highways.
Cllr A Griffin informed the speed limit sign on Hendra Rd (near Penwyn Garage has been turned and cannot be clearly read.
Cllr Clarke informed the road ahead closed sign has still not been collected from the slip road near Penwyn Garage.
Cllr Harwood notified that the speed limit signs on Domellick hill have still not been replaced and can no longer be read.

308/23 Grant Requests

None.

309/23 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Meeting with Cornwall Council regarding the roll out of 20's Plenty - Noted.
Peninsula Transport invitation to attend webinars about the consultation - Noted.
December E-news from Steve Double MP - Noted.
Affordable Housing Newsletter – January 24 - Noted.
Town & Parish Council Newsletter January 24 - Noted.
Invitation to attend a debate on the Youth Service Provision review - Noted.
The Police & Crime Commissioner's weekly column x 2 - Noted.
CALC members review questionnaire - Noted.
Positive planning winter newsletter - Noted.
Priorities Survey from Steve Double MP - Noted.

310/23 Financial

- a) To approve this month's payment to creditors and income as tabled.
It was **Resolved** –To accept the payment schedule. All present in favour.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage	UK-04175856	£ 15.60	Payroll software
DD	EDF Energy	T87521180027	£ 17.08	For Toilets - 25/12/23-15/1/24
DD	EDF Energy	S9296083022	£ 98.76	For cemetery - 8/10/23 - 7/1/24
DD	Suez	33201468	£ 84.49	Waste Collection January
DD	Barclays Bank	13/12/23 - 14/1/24	£ 13.00	Bank Charges St D PC

DD	Giff Gaff	549622991	£	10.00	Monthly Package
DD	Nest Pension		£	62.77	Pension Contributions
DD	Southwest Water	21/9/23 - 29/12/23	£	65.41	Water Services Charge re: Toilets
BACS	Microsoft	E0300QJ8WP	£	-	Monthly On-Line Services
BACS	Central Cleaning	2340	£	403.00	Toilet cleaning for January
BACS	HMRC		£	1,024.02	Tax & NI
BACS	Staff costs		£	4,710.90	Staff Costs
BACS	Piran Tech		£	12.12	Monthly back up checks one drive help
BACS	Coast to Coast	26102	£	8.90	Office phones
BACS	Duchy Cemetery's	3187	£	500.00	Grave Digging
BACS	GM Computer Systems	SI-113902	£	112.00	Antivirus renewal
BACS	Cornwall ALC Limited	2324-561	£	36.00	Enforcement & Appeals
BACS	Mays Country Store	4921	£	51.31	Cemetery Footpath Works
BACS	Complete	SINV03898831	£	21.00	Paper
BACS	Discounted Stamps	1378	£	74.70	100 x 2nd Class Stamps
BACS	SLCC	BK214477-1	£	78.00	How to engage your community summit
BACS	Ron Golley Paving	1693/00	£	400.00	Chippings for footpath
BACS	Laptops Direct	17424125	£	647.57	Dell Laptop for Office
BACS	CALC	2324-644	£	33.60	Cyber Security Training
Card	Amazon		£	8.99	Replacement First Aid Kit
Card	Brandon Hire		-£	27.60	Overcharge refund

Total £ 8,461.62

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank	13/12/23 - 14/1/24	£ 8.50	Bank Charges
Total			£ 8.50	

Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank	13/12/23 - 14/1/24	8.50	Bank Charges
Total			8.50	

**Grand Total for
January 8,478.62**

b) To approve the [bank balances as of 31st December 2023](#).

It was **Resolved** to approve the bank balances as presented. All present in favour.

311/23 Items for the next agenda

2024 Christmas Tree.

Entry into the carnival
A Village Hall
Dog fouling bag dispensers.
Floral Enhancement in the village
Picnic Bench at Trelavour Prazey.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

312/23 Confidential items –

- a) To discuss the land registry information provided for the purchase of Dunstan Close and the encroachment on the land being purchased by the Parish Council.
This was discussed at length. This was put to a vote, and it was **Resolved** 5 – 1 in favour of continuing with the purchase and to address the encroachment following possession of the land.
- b) To consider the offer on the land at Hendra Prazey.
This was discussed at length. It was **Resolved** to accept the offer. All present in favour
- c) To accept the recommendations from the Staffing Committee [Meeting](#).
It was **Resolved** to accept the recommendations as presented. All present in favour.

Meeting closed 8.55 pm.

Signed: